



Quick Contacts Guide

The following lists *general* contacts within our departments. For a list of *specific* specialists for your Client company please click [here](#) to request by email.

FOR ASSISTANCE WITH:	INFINITI HR CONTACT:
<p>Payroll</p> <p>Processing, along with New Hire Packets, Pre-Hire Screening, etc.</p> <p>Dept. Manager</p>	<p>Please reach out to your designated Payroll Specialist.</p> <p>For backup purposes please also use: payroll@infinithr.com 866-552-6360 #1</p> <p>Becky Jacobs – 240-580-1155 becky@infinithr.com</p>
<p>Human Resources matters</p> <p>Compliance, policies, handbook, problems, etc.</p> <p>Unemployment claims</p> <p>Employment claims / Employee lawsuits / EPLI</p> <p>Recruitment Support (additional fees may apply)</p>	<p>Please reach out to your designated HR Consultant.</p> <p>UIClaims@infinithr.com</p> <p>Jack Straughan – 301-685-1831, Jack@InfinitiHR.com</p> <p>Patrick Johnson - Patrick@Talentuition.com, 303-204-2654</p>
<p>Employee Benefits</p> <p>Coverage options (Medical, Dental, Vision, Life, Disability), 401k, deductions, billing, etc.</p> <p>VP of Benefits</p>	<p>866-552-6360 #5, benefits@infinithr.com</p> <p>Dawn Cloin – 301-329-6473, dawn@infinithr.com</p>
<p>Worker’s Compensation</p> <p>First Report of Injuries, Claims processing / status</p> <p>Certificates of Insurance</p> <p>Dept. Manager</p>	<p>866-552-6360 #7, claims@infinithr.com</p> <p>866-552-6360 #6, certs@infinithr.com</p> <p>Colleen Sklamm – 301-517-6740, colleen@infinithr.com</p>
<p>Client Services</p> <p>General service inquiries, Employment Verifications, Work Opportunity Tax Credit (WOTC), Wage Cards</p> <p>Dept. Manager</p>	<p>866-552-6360 #4, services@infinithr.com</p> <p>Joan Stewart – 301-329-6461, joan@infinithr.com</p>
<p>Tax</p> <p>W-2 issues, Federal or State Tax filings (for ASO Clients only)</p> <p>Dept. Manager</p>	<p>tax@infinithr.com</p> <p>Raphael Kalu – 301-798-5612, raphael@infinithr.com</p>
<p>Business Insurance Coverage</p> <p>General Liability, Auto</p>	<p>Adriana Sanchez – 240-556-6015, adriana@infinithr.com</p>
<p>Infiniti HR VP of Operations</p>	<p>Rob Blunt – 240-781-6920, rob@infinithr.com</p>